

ORDINANCE NO. 1976

AN ORDINANCE ESTABLISHING MEETING TIMES, PROCEDURES AND RULES FOR CITY COUNCIL MEETINGS FOR THE CITY OF SHERWOOD, ARKANSAS AND FOR OTHER PURPOSES

WHEREAS, Pursuant to Ark. Code Sec. 14-43-501 The City Council of Sherwood, Arkansas adopts the following rules and procedures;

Section 1. Regular Meeting City Council meetings shall commence at 7:00 p.m. beginning with the February 2013, meeting and continue to meet at that time henceforth. Regular council meetings shall be the fourth Monday of each month. All City Council meetings, except as otherwise provided, shall be held in the City Council Chambers in City Hall.

Section 2. Agenda Items for the Council Meeting agenda shall be due to the City Clerk no later than noon the Tuesday prior to the meeting. Items can be added after the agenda deadline only upon a Council 2/3's vote to suspend the rules.

Section 3. Voting Procedure City Clerk shall call roll in a random order on all votes of the council.

Section 4. Meeting Chairman (a) The Mayor shall be the presiding officer at all City Council meetings unless he/she is absent at which case a member of the Council be elected to serve as chair for that meeting. The Mayor/ Chair will be the responsible party with respect following the agenda, the recognition of Council members when requested to speak or to regulate and moderate citizen comment during the meeting.

(b) During the City Council meetings the City Council members shall assist in preserving order and decorum and will follow the procedures of the Council.

(c) A City Council member desiring to speak shall address the Mayor or Chairman and upon recognition by the presiding officer shall confine discussion to the question under debate or discussion.

Section 5. Public attendance Citizens and other visitors are welcome to attend all public meetings of the City Council and will be admitted to City Council Chambers or any other room in which the City Council is meeting up to the fire safety capacity of the room. Everyone attending the meeting shall refrain from private conversation while the City Council is in session.

Section 6. Meeting Decorum (a) Citizens and other visitors attending City Council meetings shall observe the same rules of propriety; decorum and good conduct applicable to members of the City Council. Any person making personal, impertinent, profane or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting shall be removed from the room at the request of the Chair and that person shall be barred from further attendance before the City Council during that session of the City Council. If the Mayor or presiding officer fails to act, any member of the City Council may move to require enforcement of the rules and an affirmative vote or majority of City Council shall require the Mayor or Chair to act.

(b) Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar demonstrations shall not be permitted by the Mayor/Chair who will direct the removal of the offenders from the room.

Section 7. Public Comment (a) Public comments concerning specific items for the City Council meetings shall be made at the time that issue has been reached upon the agenda. The City Clerk shall make available a sign in sheet to include name and address of person(s) addressing council. Speakers shall be limited to 5 minutes each in their address to the Council and it shall be the discretion of the Mayor or City Council that if speakers are repeating the same information or otherwise providing redundant information, that public comment on the issue will cease.

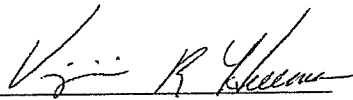
(b) Other public comment regarding items that are not on the agenda shall be made at the conclusion of the meeting after the recognition of the speaker by the Mayor or Chair. Citizens likewise are restricted to 5 minutes in their address to the City Council.

(c) All citizens comments to the City Council shall be comments to the Council by citizens and will not be a discussion between City Council members and the citizens speaking.

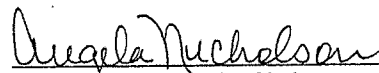
Section 8. Revocation of Prior Ordinances All previous Ordinances found to be in conflict with this Ordinance are hereby repealed to the extent of the conflict. Any portion of this Ordinance found to be void or invalid shall not affect the remaining portions.

Section 9. Emergency It having been determined that this Ordinance is necessary for the proper organization of City government, an emergency is hereby declared. This Ordinance shall be in immediate effect from and after its passage.

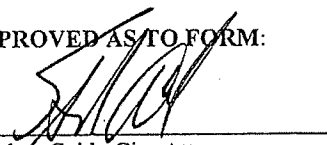
ADOPTED on this 28th day of January 2013.


Virginia R. Hillman, Mayor

ATTEST:


Angela Nicholson, City Clerk

APPROVED AS TO FORM:


Stephen Cobb, City Attorney

ORDINANCE NO. 2150

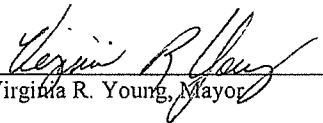
AN ORDINANCE AMENDING ORDINANCE NO. 1976 WITH RESPECT TO CITY COUNCIL REGULAR MEETING TIMES; AND FOR OTHER PURPOSES

NOW BE IT ORDAINED BY THE CITY COUNCIL OF SHERWOOD, ARKANSAS, THAT:

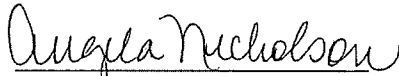
Section 1. Ordinance 1976 Section. 1 (Regular meeting) is hereby amended to state "City Council meetings shall commence at 6:00 p.m. commencing with the June 2017 meeting" with the remaining language in Section 1 as written.

Section 2. All other sections remain as written or previously amended.

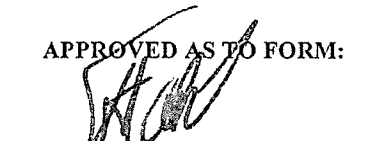
ADOPTED on this 22nd day of May 2017.


Virginia R. Young, Mayor

ATTEST:


Angela Nicholson, City Clerk

APPROVED AS TO FORM:


Stephen Cobb, City Attorney

ORDINANCE NO. 2396

AN ORDINANCE AMENDING ORDINANCE NO. 1976, AS AMENDED, TO RESCHEDULE THE DECEMBER 2021, REGULAR CITY COUNCIL MEETING, ESTABLISHING A PROCEDURE TO MOVE COUNCIL MEETING DATES, AND FOR OTHER PURPOSES

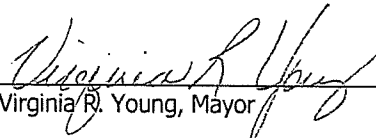
BE IT ORDAINED BY THE CITY COUNCIL OF SHERWOOD, ARKANSAS

Section 1. The Regular City Council meeting for December 2021, shall be moved to December 20, 2021.

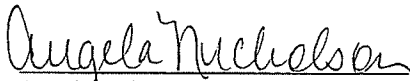
Section 2. Sec. 1 of Ordinance 1976 shall be amended by adding the following language:

"In the event that it is determined that a regular scheduled Council Meeting date should be changed, any council member may, by proper voice motion, move to reschedule the meeting to a different date. Upon a second to the motion and a majority vote, the meeting shall be changed to the stated date. No further amending Ordinance shall be required regarding regular meeting date changes."


ADOPTED on the **22nd** day of **November 2021**.


Virginia R. Young, Mayor

ATTEST:


Angela Nicholson, City Clerk

APPROVED AS TO FORM:


Stephen Cobb, City Attorney

ORDINANCE _____

AN ORDINANCE AMENDING THE ORGANIZATIONAL RULES AND POLICIES REGARDING THE SHERWOOD CITY COUNCIL, SPECIFICALLY ORDINANCE 1976 AS AMENDED, AND FOR OTHER PURPOSES

WHEREAS, Pursuant to A.C. A. § 14-43-501, the members of the governing body elected for each city shall annually in January assemble and organize the governing body. And,

WHEREAS, Ordinance 1976 and later amendments are the organizational ordinances reviewed and adopted each January as the rules and policies of the Council for the coming year. And,

WHEREAS, From time to time the Council may adopt amendments to the ordinances.

Now Therefore, be it Ordained by the City Council of Sherwood, Arkansas

Sec. 1 Sec. 7 of Ordinance 1976 shall be amended to allow public comment for a maximum of three (3) minutes.

Sec. 2 Section 7(b) shall be amended to read as follows: "Other public comment regarding items that are not on the agenda shall be made at the conclusion of the meeting after the recognition of the speaker by the Mayor or Chair. Citizens likewise are restricted to three (3) minutes in their address to the council. No advance permission is required, but persons wishing to address the Council are required to sign in as set forth in Sec. 7(a) and must disclose the topic of their remarks. Deviation from the disclosed topic will result in termination of comments. Public comment under this section shall be limited to a total of 15 minutes."

Sec 3. The balance of Ordinance 1976 and remaining amendments shall remain in force as written.

Adopted on this the ___ day of **January 2023**.

Mary Jo Heye-Townsell, Mayor

ATTEST:

Charlotte Watson, City Clerk

APPROVED AS TO FORM:

Stephen Cobb, City Attorney