

May 26, 2020

REGULAR MEETING 1

The City Council of the City of Sherwood met for a regular meeting on May 26, 2020 at 6:00 p.m. in the Council Chambers. Those present were Mayor Virginia R. Young, City Attorney Steve Cobb, City Clerk Angela Nicholson, Council Members Brooks, Harmon, Lilly, McMinn, Heye, Sanders, Williams and Broderick.

Council Member McMinn led in prayer, and the Pledge of Allegiance was given to the flag.

Council Member Harmon amended the April 27, 2020 minutes to read "via video conferencing." Council Member Brooks, seconded by Council Member Williams, made a motion to approve the minutes of the regular meeting on August 27, 2020 as amended. The roll call vote was unanimous.

Mayor Young opened discussion for the April 2020 financials. No comments were made. Mayor Young stated the city received the sales tax for March 2020 collections and was pleased to announce that sales tax revenues showed an increase from prior year.

Council Member Brooks, Chairman of the Advertising and Promotion Commission, stated the commission did meet. The next meeting will be June 3, 2020 at 3:00 p.m. The location will be determined later. Council Member Heye questioned the minutes regarding the \$161,000 allocated for the Splash Pad that was switched to the Greens. Council Member Brooks stated the Advertising and Promotion Commission budgeted for the Splash Pad parking lot and after discussion with the Mayor the funds for the Splash Pad were paid out of the bond money. This freed up \$161,000 and made available funds to renovate the Greens, but was not was the Greens renovation ended up costing. Council Member Heye stated during meetings regarding the Advertising and Promotion Commission Bonds and Parks and Recreation Committee meetings she inquired if there would be funds for renovations at the Bill Harmon Recreation Center (BHRC) pool and was told there would be, then later told the funds were needed for the Splash Pad parking lot. Council Member Brooks stated the funds should have never been allocated from the Advertising and Promotion Commission budget, but rather out of bond money. The funds that were not spend went back into the Advertising and Promotion Commission reserves. Council Member Heye stated originally there was \$250,000 allocated in the budget for the Splash Pad parking lot and Sherwood Forest and that Sonny Janssen only needed \$161,000 of the \$250,000. Council Member Heye asked if \$40,000 went towards the Greens, and stated there was still potentially \$100,000 left of the funds. Council Member Brooks confirmed the \$40,000 and stated that the funds left over went back into reserves. Mayor Young stated that there was not enough money in the bonds to fix the street problem near the tennis center. Council Member Brooks stated three main projects were talked about for the bond, the Splash Pad, Tennis Complex and Soccer Complex. The Splash Pad ending up costing more due to change orders. Council Member Heye stated that she clarified every step of the way before she voted and the swim community feels let down as they were asked to support the bond issue. Council Member Hey asked that in the future funds be considered for renovations to the pool. Council Member

Brooks stated that the other projects considered were the pool renovations, expanding the wall at the swim deck, disc golf, and archery. In the future, funds for these projects could be considered and these projects have not been forgotten. Council Member Harmon stated that in the Parks and Recreation Committee meetings Sonny Janssen did indicate that if there were any funds left over after the three (3) main projects the next project to be funded would be the Bill Harmon Recreation Center pool. Mayor Young stated that the BHRC has been open since 2002 and funds will need to set aside to do repairs to the building.

Council Member Harmon, Chairman of the Parks and Recreation Committee, stated the committee did not meet. The next meeting will be June 8, 2020 at 6:00 p.m. Location to be determined later. Mayor Young asked Interim Parks & Recreation Director Darren Austin to update the council regarding the Parks and Recreation Department. Mayor Young announced that Darren Austin has been selected to be the new Parks and

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Recreation Director. Mayor Young stated she has been very pleased with Darren's performance as interim Parks and Recreation Director. Mr. Austin gave the following updates: the Bill Harmon Recreation Center re-opened successfully on May 18, 2020; tentatively the youth sports and outside playground equipment will re-open June 1st; Thornhill Pool and Splash Pad re-open June 5th; a tentative ball tournament June 6th. Indianhead Pool and Fairway Pool will remain closed until personnel can be hired and trained. Discussion took place on ways to re-open parks facilities while maintaining social distancing and providing guidelines on the enforcement of social distancing.

Council Member Sanders, Chairman of the Human Resources Committee, stated the committee did not meet. The next meeting will be July 2, 2020 at 5:30 p.m. Location to be determined later.

Mayor Young introduced Shannon Meinhold as the new City Planner.

City Attorney Steve Cobb advised that Planning Commission Item (c) on the agenda needs to be moved to the first item of business under Planning Commission.

Resolution No. 9-2020, entitled, "A resolution amending the Comprehensive Plan for Sherwood" was read. Planning Commission Chairman Rob Middleton addressed the council and explained that the Planning Commission proposed the revision to the Land Use Plan. Council Member Harmon inquired if there was a regulation that residents be notified via mail. Mr. Middleton stated this was not a rezoning and a notice was published in the paper. Council Member Harmon asked that in the future residents be notified in writing. Council Member Harmon, seconded by Council Member Williams, made a motion to adopt the resolution. The roll call vote was unanimous.

Ordinance No. 2304, entitled, "An ordinance amending the official zoning districts map; and for other purposes" was read. This ordinance refers to 1000 Lantrip Road. Council Member Brooks, seconded by Council Member Sanders, made a motion to

suspend the rules and place the ordinance on the second reading. The roll call vote was unanimous. The ordinance was read for the second time. Council Member Brooks, seconded by Council Member McMinn, made a motion to suspend the rules and place the ordinance on the third and final reading. The roll call vote was unanimous. The ordinance was read for the third time. Council Member McMinn, seconded by Council Member Sanders, made a motion to adopt the ordinance. The roll call vote was unanimous.

Ordinance No. 2305, entitled, "An ordinance amending the existing zoning code with respect to establishing height limitation to accessory structures; and for other purposes" was read. Council Member Harmon, seconded by Council Member Lilly, made a motion to suspend the rules and place the ordinance on the second reading. The roll call vote was unanimous. The ordinance was read for the second time. Council Member McMinn, seconded by Council Member Brooks, made a motion to suspend the rules and place the ordinance on the third and final reading. The roll call vote was unanimous. The ordinance was read for the third time. Council Member Brooks, seconded by Council Member McMinn, made a motion to adopt the ordinance. The roll call vote was unanimous.

Council Member McMinn, Chairman of the Senior Citizen Committee, stated the committee did not meet. The date of re-opening the Senior Citizen Center has not been determined. Mayor Young announced the Pennsylvania trip for September 2020 has been cancelled.

Council Member Lilly, Chairman of the Street Committee, stated the committee did not meet. The next meeting will be in June 2020. Council Member Heye asked for an update on the street bond projects. City Engineer Richard Penn gave the following updates: Oneida Bridge – the emergency road is under construction, and delayed due to rain, the road will be completed before the bridge is closed; Kohl's Road Extension – rain has delayed work; Country Club – the utility department is doing a study on the relocation of

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utilities and the design is at 50%; Maryland widening project, which is not part of the bond, – AT&T has contractors on site and have installed buried infrastructure and will soon be switching to new equipment; in the next week should be able to ask ARDOT to begin bid process; Maryland Extension – 100% of the design completed, negotiations are in progress regarding the right of way (ROW); Hemphill and Jacksonville Cato Road the design work and ROW is currently in progress. Jacksonville Cato Road should show activity in the fall. Council Member Heye inquired about the widening of one foot on each side of the road on Country Club project between Beverly and Beaconsfield. Council Member Heye stated the engineer on the project stated this was for aesthetic purposes only. City Engineer Richard Penn stated that this was for consistency with the lane widths and to not confuse drivers. Council Member Heye noted that that widening of the road increases speeding in residential areas and in terms of consistency this won't help in terms of pushing people through the city. Mayor Young stated she believed this to be due to the relocation of the storm drain. City Engineer Richard Penn stated that the majority of storm drain runs from Beverly to North Hills.

Council Member Harmon, seconded by Council Member Williams, made a motion to substitute the ordinance read at the February and April 2020 council meetings, with the following ordinance with amendments. The roll call vote was unanimous.

A proposed ordinance entitled, *“An ordinance establishing rules for the operation of wheeled devices within the City of Sherwood, setting penalties for violations of said rules; declaring an emergency; and for other purposes”* was read. Council Member Heye, seconded by Council Member Harmon, made a motion to amend the ordinance in Section 3 to state “to the degree not already legislated in state law” and in Section 1 Definitions: Negligent: remove the words “to the rider of the device”. The roll call vote was unanimous. **Ordinance No. 2306, entitled, “An ordinance establishing rules for the operation of wheeled devices within the City of Sherwood, setting penalties for violations of said rules; declaring an emergency; and for other purposes”** was read as amended. Council Member Harmon, seconded by Council Member Brooks, made a motion to suspend the rules and place the ordinance on the second reading as amended. The roll call vote was unanimous. The ordinance was read for the second time as amended. Council Member Brooks, seconded by Council Member Heye, made a motion to suspend the rules and place the ordinance on the third and final reading as amended. The roll call vote was unanimous. The ordinance was read for the third time as amended. Council Member Heye, seconded by Council Member Lilly, made a motion to adopt the ordinance as amended. The roll call vote was unanimous. The emergency clause passed with a unanimous roll call vote.

Ordinance No. 2307, entitled, “An ordinance increasing the fee for weekly residential garbage and recycling collection; declaring an emergency; and for other purposes” was read. This will be an increase of fifteen cents more per month. Council Member McMinn, seconded by Council Member Williams, made a motion to suspend the rules and place the ordinance on the second reading. The roll call vote was unanimous. The ordinance was read for the second time. Council Member Harmon, seconded by Council Member McMinn, made a motion to suspend the rules and place the ordinance on the third and final reading. The roll call vote was unanimous. The ordinance was read for the third time. Council Member McMinn, seconded by Council Member Lilly, made a motion to adopt the ordinance. The roll call vote was unanimous. The emergency clause passed with a unanimous roll call vote. Mayor Young announced that the recycling agreement will expire March 31, 2021 and the city needs to determine if there will continue to be recycling service.

Resolution No. 10-2020, entitled, “A resolution authorizing the Mayor to sign Amendment 001 of Consent Administrative Order 60-00495; and for other purposes” was read. City Engineer Richard Penn explained the amendment. Mr. Penn stated there was not a fee on this. Council Member Harmon, seconded by Council Member Williams, made a motion to adopt the resolution. The roll call vote was unanimous.

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Under New Business:

Sherwood Fire District #5 Commissioner Tom Brooks updated the council regarding property the Fire District is considering to build a new fire department in the northern part of Sherwood. Mayor Young stated that the city needs to begin work on consolidating the two fire districts creating a Municipal Fire Department. Discussion took place.

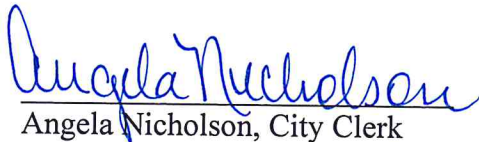
Mayor Young made the following announcement(s):

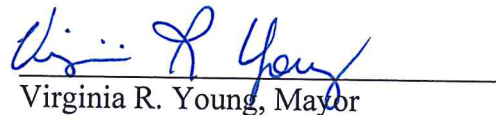
- Sherwood is in the top 10 for the 2020 Census Count, at number 9
- The 2020 Census deadline has been extended

Mayor Young stated that a resident on Coulter Avenue has asked that the "No Parking Signs" be removed regarding Ordinance No. 2276. Council Member Williams stated Ordinance No. 2276 was adopted as a safety issue.

No further business, Council Member Brooks, seconded by Council Member Heye, made a motion to adjourn at 8:07 p.m.

ATTEST:


Angela Nicholson, City Clerk


Virginia R. Young, Mayor